

## PLANNING PROCESS

For the planning of the coming 3 years the RCSA team members collectively sat down and discuss in detail the content and process of the plan. Following are the detail steps..

### Position Paper

The SBSS team thought of developing a position paper of each DBSS. The main objective of the position paper is to have a better understanding of the DBSS in terms of the following

- Area coverage in terms of the District – Block - GP and Village model. Restructuring should bear in mind the constituencies and the delimitation of the constituencies. This would facilitate a sound platform for political mobilization and alternatives.
- CBO/ PO its structure, composition, roles, responsibility, criterion and representation. There is a need to simplify the structures and re-assess the relevance and inter-relation of the structures.
- Issues-
  - i. Livelihood a. **Natural Resource management** ie. *LAND* development for those who are small and marginal farmers. This development needs to be looked in terms of alternative agricultural and techniques used for alternative agriculture, *WATER* (safe drinking and irrigation, entrepreneurs, conservation) *FOREST* (NFTP, deforestation and forest rights revenue village) b. **Labour:** fair minimum wages and equal wages. c. **Entrepreneurship:** alternative model of entrepreneurship that has developed collectively and individually from the SHGs, cooperatives and federations. d. **The government schemes for livelihood:** how much they have tapped and utilized, awareness and access and control
  - ii. Land- entitlement, mortgage, taxation and erosion of land due to river
  - iii. Food securities: the different schemes provides by the government how much impact it had and how much the DBSS has achieved
  - iv. CME in terms of identifying equipping and supporting
  - v. Gender- Integrate, capacity building, E&P empowerment, advocacy and promotion of leaders. To what extent has Gender become a crosscutting theme and become relevant to the emerging issues.
  - vi. Networking and advocacy (problem to issue, issue to campaign and campaign to movement

**Each PA is supposed to submit the paper to the RCSA within 14<sup>th</sup> of March 2008.** For this the PA have to study the PARAM document. The DBSS would also be asked to submit the upgraded data to the RCSA within 7<sup>th</sup> of March. A collective process of stock-taking within the RCSA has to take place. These two documents will pave the way for the next step. The Position papers should be circulated to all the RCSA for comments.

### DataBase

The second step is to analyse the database at the RCSA level. The main reason for data analysis at the RCSA level will help the RCSA to understand the trends of each DBSS at the same time it will help the RCSA to develop its own plan of action.

For Data analysis the RCSA will develop a frame of analysis on 6 frameworks<sup>1</sup>

1. Area Coverage
2. CBO/PO
3. SHGs
4. Livelihood
5. Land
6. Policy Campaigns , Advocacy and Networking

At the RCSA level we have till now discuss one frame of analysis ie the SHG framework. This framework would be analysed in terms of

- a. Criterion of selection of SHG
- b. Membership patterns of SHG
- c. Social and political role of SHGs
- d. Leadership patterns of SHG
- e. Models of alternative livelihood developed in the SHGS
- f. Consumption patterns
- g. Production patterns

In similar ways all the framework would be analysed by the RCSA team members. The dates for the analysis are 17<sup>th</sup>-20<sup>th</sup> of March

#### **Orientation of DBSS Staff**

The next step would be orientation of the DBSS staff. This would be done at the DBSS level where the coordinator issue facilitators and a community member of each DBSS would be called. An invitation would also be extended to the Board Members to participate in this process. The DBSS Coordinator would present the respective position papers. The process of planning would be thoroughly discussed. The orientation would consist of a 1-day orientation and 2-3 days field level demonstration. During the orientation the DBSS would also be requested to share in detail the context and the trends of the reference area. The analysis of the RCSA would be compared with their analysis. If the evaluation documents were received during the orientation the recommendations of the evaluation would also be shared. While the orientation at the DBSS level is taking plan the RCSA would propose the DBSS to invite few CBO/PO representatives in the process.

The dates for the Orientation are 24<sup>th</sup> March - 9<sup>th</sup> of April 2008

#### **Planning at the Community**

As this is an on-going process, the DBSS staffs would continue the planning process and evolve the type of plan that is required to take forward the process of the planning further down.

- a. Taking the plan to the community this means a series of meeting related to the planning at the community level. The RCSA staff suggested that they can be apart of some of these meeting
- b. The third step is taking the plan from the community to the DBSS for compilation, refining and framing it up as per the EED framework<sup>2</sup>
- c. The fourth step would be passing the plan of the DBSS through the DBSS board. At the DBSS board it would be made sure that it is a tentative plan with financial

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<sup>1</sup> The RCSA already started a dialogue of discussion on the framework as well as analysing the PARAM document for each DBSS

<sup>2</sup> The framework and guideline for the planning would be prepared in the meantime and shared with the DBSS

detail and the actual amount for each DBSS would be finalized only when the plan is approved by the DBSS

The time for these processes would be decided.

#### **Plan Presentation**

At the RCSA level the plan from each DBSS would be presented separately. Whole day would be allocated for a particular DBSS.

We would inform each DBSS about their dates of arrival and departure. A full day will be allocated for the discussion of the proposal per diocese. During the planning presentation the DBSS coordinator would present the plan. With him the issue facilitator and 2 community representatives can also accompany. The RCSA is required to develop a frame of analysis for screening the plan. It has to be based on the analysis of the database, perspective plan and the context of the diocese

The time stipulated for this is would be decided.

#### **Final Submission of the Plan to the RCSA**

From the date of plan presentation each DBSS would be given one week to finalize and undertake the corrective measures that would be suggested during the plan presentation.

#### **Compilation of the Plan at the RCSA**

This is one of the most important steps of planning and it would comprise of collection and compilation of all the DBSS plan under issues and themes and objectives. It would also comprise of developing a proper guideline for planning at the RCSA level which would give space for have RCSAs individual plan as well as the DBSS plan.

Once the DBSS submits the plan at the RCSA level compilation and developing an RCSA plan would require 10 days

Submission of plan to SBSS would be possible within 1<sup>st</sup> to 5<sup>th</sup> of May, 2008

### **Things to Do**

- The letter is to be sent to all the DBSS during this planning process.
- The DBSS coordinators would be requested over emails and telephone to block dates as per the plan
- The DBSS is required to send the database within 7<sup>th</sup> of March for our analysis this needs to be intimated to the DBSS
- The RCSA team should plan for the Orientation to be held in 12 -14<sup>th</sup> March
- The RCSA team should also plan their visit to the DBSS after 24<sup>th</sup> March for DBSS orientation and community orientation
- Disclaimer about the budget should be included that the budget is not final and would be dependant on the ERSA.